



# STATE BYLAW AND STATUTORY GUIDANCE FOR COUNTY GOP CENTRAL COMMITTEES PLANNING FOR PRECINCT CAUCUSES and COUNTY CONVENTIONS

## Bylaws of the Wyoming Republican Party

*Adopted Saturday, May 7, 2022*

*by the Wyoming Republican Party Convention, Sheridan, WY*

*Below are excerpts of the Bylaws regarding important dates, timelines, or other specifics regarding precinct caucuses and county conventions – especially note underlined text. A full set of Bylaws is available at <https://www.wyoming.gop/blog/categories/2022-scc-by-laws>.*

### Article IV County Convention

#### Section 1. Membership.

**1.1.** Delegates to the County Convention shall be the members of the County Central Committee and those chosen by caucuses of the several precincts within each County. All County Convention Delegates and Alternates shall at the time of the call for the County Convention be residents of the precinct they represent and registered Republicans.

**1.2.** If the prescribed number of Delegates is not duly elected by Precinct Caucuses in certain precinct(s), the County Chairman with approval of the majority of the County Executive Committee is authorized to appoint the prescribed number of Delegates from the precinct(s) to the County Convention.

**1.3.** Each Precinct Caucus may also choose alternate Delegates equal in number to its allotted Delegates and shall designate the priority in which the Alternates shall replace absent Delegates.

**1.4.** If Precinct Committeeman or Committeewoman vacancies exist at the time of the Precinct Caucus, the Precinct Caucus may elect Delegates equal in number to the vacancies.

#### Section 2. Precinct Caucus.

**2.1.** Precinct Caucuses shall be held not less than ten (10) days prior to the County Convention or as provided by County Bylaws.

**2.2.** The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of Delegates to be selected from each precinct, the date, time, and place for each caucus, by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county not less than ten (10) days prior to the Precinct Caucuses.

**2.3.** Several Precinct Caucuses may be held in a single location. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus.

2.4. Proof of such residence and registration shall be by the County Clerk's voter list as of the date of the call of the precinct caucus.

**Section 3. Apportionment of Precinct Delegates to County Convention.**

3.1. The County Bylaws may designate the total number of Delegates to be elected to the County Convention. If the County Bylaws do not designate the total number of Delegates to be elected to the County Convention, the County Executive Committee is authorized to designate that number.

3.2. The Delegates to which each precinct shall be entitled at the County Convention shall be determined, as nearly as possible, in proportion to the total number of registered Republicans in each precinct as of January 1st in even-numbered years.

3.3. Each precinct shall be entitled to at least two (2) Delegates.

**Section 4. Conduct of Precinct Caucuses.**

4.1. Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman.

4.2. In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve as Caucus Chairman.

4.3. The Caucus Chairman shall take nominations of qualified Republicans residing within the precinct to be Delegates or Alternates to the County Convention and shall call for any Resolutions, Platform planks or County or State Bylaw changes to come before the caucus.

4.4. The election of Delegates and Alternates shall be by secret ballot, if desired by anyone in attendance at the Precinct Caucus.

4.5. The Caucus Chairman shall, within the next five (5) days, certify in writing to the County Chairman the names of those elected Delegates and Alternates to the County Convention from that precinct, and all Resolution, Platform planks and County or State Bylaw changes proposed by the Precinct Caucus.

**Section 5. Meeting.** The State Central Committee shall determine the date(s) of the County Conventions consistent with state statutes and the Rules of the Republican National Committee.

**Section 6. Notice of Meeting.** Notice of the County Convention shall be given by publishing, a notice by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county, no later than fifteen (15) days prior to the County Convention.

**Section 7. Powers.**

7.1. The Delegates to a County Convention shall have, but not be limited to, the following powers:

7.1.a. To adopt or amend the Bylaws of the County Party.

7.1.b. To elect delegates and alternates to the Republican National Convention as provided by Article VI, Section 8 of the Wyoming Republican Party.

**7.1.c.** To adopt Resolutions and Platform planks which shall be submitted to the State Convention.

**7.1.d.** To propose changes to the State Party Bylaws, which shall be submitted to the State Convention.

## **Section 8. Conduct of County Convention.**

**8.1. Presiding Officer.** The County Chairman properly elected at the prior March meeting of the County Central Committee, his successor, or his designee, shall serve as Chairman of the County Convention. If two (2) consecutive tie votes on a question occur, the County Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a Delegate to the County Convention.

**8.2. Quorum.** Those Delegates attending a properly called County Convention shall constitute a quorum.

**8.3. Proxy Votes.** Vote by proxy shall not be allowed at a County Convention.

**8.4. Unit Rule.** The unit rule method of voting shall not be adopted by any County Convention.

## **Section 9. Committees.**

**9.1.** Credentials Committee shall act at the County Convention. A Bylaws Committee, Platform Committee, Resolutions Committee, Nominating Committee and other committees as provided by County Bylaws may act at the County Convention. The powers and duties of committees, if formed, shall be as follows:

**9.1.a. Credentials.** The Credentials Committee shall consist of the County Secretary and other members appointed by the County Chairman. The committee shall be responsible for examining and certifying credentials of all Delegates and Alternates to the County Convention.

**9.1.b. Bylaws.** The Bylaws Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws to draft and propose revisions to the County and/or State Bylaws to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional County or State Bylaw revisions from the floor, in writing, at the County Convention.

**9.1.c. Platform.** The Platform Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws, to draft platform proposals pertaining to timeless principles of the Republican Party to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional platform proposals from the floor, in writing, at the County Convention.

**9.1.d. Resolutions.** The Resolutions Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws. The committee shall be responsible for drafting and revising resolutions, acting on specific issues of the day, governed by the principles articulated in the Party Platforms to be presented to the

County Convention. However, nothing shall preclude any Delegate from submitting additional resolutions from the floor, in writing, at the County Convention.

**9.1.e. Nominating.** The Nominating Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws, to prepare a slate of nominations for Delegates and Alternates to the State Convention to be presented to the County Convention. In any year in which the Republican National Convention will be called, the committee may, at its meeting prior to the County Convention, prepare a slate of nominations for Delegates and/or Alternates to the Republican National Convention (as designated by Article VI, Section 8 of these Bylaws) to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional qualified nominations from the floor at the County Convention.

**9.2. Platforms, Resolutions and Bylaws** adopted at the County Conventions shall be submitted to the Executive Director of the State Party no later than thirty days prior to the State Convention. Failure to submit the adopted Platform and Bylaws amendments, and Resolutions by this deadline may result in those not being considered by State Convention Committees.

## **Section 10. Order of Business**

**10.1.** The order of business at the County Republican Convention shall be as follows:

- 10.1.a. Call to order by the County Chair
- 10.1.b. Report of the Credentials Committee
- 10.1.c. Report of the Bylaws Committee
- 10.1.d. Report of the Platform Committee
- 10.1.e. Report of the Resolutions Committee
- 10.1.f. Report of the Nominating Committee
- 10.1.g. Elections
- 10.1.h. Other Business
- 10.1.i. Adjournment

**10.2.** After the Convention is convened, the order of business may be changed by a majority vote of the Delegates.

## **Section 11. Roll Call Votes.**

**11.1.** A roll call vote ("Yeas" and "Nays") or a secret ballot vote upon any question presented at the County Convention may be ordered by the County Chairman or can be compelled by a majority vote of the Delegates.

**11.2.** A request for a roll call vote or a secret ballot vote must be sought before the question is first voted upon. The preceding in no way interferes with the right of a Delegate to request a standing vote on questions presented to the County Convention.

**Section 12.** County parties must adopt and follow the language of this article. County parties are authorized to add processes to, but not award itself additional powers, nor take away from, or contradict, the specific language of this article.

## Article VI State Convention

### Section 1. Convention and Call.

1.1. The date, time and place of convening shall be determined by the State Central Committee.

1.2. The State Chairman shall call a State Convention by filing notice in the office of the Secretary of State and each County Clerk not later than twenty (20) days before the convention. The notice shall state the total number of Delegates and Alternates, and the number of Delegates to which each county is entitled.

1.3. If the State Convention shall elect Delegates or Alternates to the Republican National Convention, notice of the call of the State Convention shall be published in accordance with current state statute.

### Section 2. Membership.

2.1. Every County shall receive Six (6) Delegates, then the remaining delegates to which each county shall be entitled at the State Convention shall be determined as nearly as may be in accordance with the total registered Republicans as of January first on even numbered years. Apportionment shall be made by the State Chairman who shall select a divisor which will result in a total number of not less than one hundred fifty (150) Delegates and a like number of Alternates consistent with facilities available for the accommodation of the State Convention.

2.2. The State Chairman shall advise each County Chairman of the number of Delegates and Alternates to which his county is entitled no later than twenty-one (21) calendar days prior to the earliest date established by the State Central Committee for the date(s) of the county conventions (under Article IV, Section 5 of these Bylaws).

2.3. Delegates to the State Convention shall be elected at the County Convention. All County Chairmen, State Committeemen and State Committeewomen are automatically delegates to the State Convention. Each County Convention shall also elect Alternate Delegates equal in number to its allotted Delegates and shall designate the priority in which the Alternates shall replace absent Delegates. Each Delegate and Alternate shall be a resident of the County represented and shall be registered Republicans as of the date of the call for the County Convention.

2.3.a. Election of delegates is determined by the highest number of votes each individual receives by secret ballot. Alternates are then elected in like manner on a separate ballot.

2.3. b. Nominations for both delegates and alternates must be allowed from the floor.

2.4. The names of the Delegates and Alternates and the priority of the Alternates shall be certified and submitted by each County Chairman to the State Chairman not later than thirty (30) calendar days before the State Convention.

2.5. Each County must appoint a delegate to serve as Delegation Chairman who will serve as the manager of their county delegation on the convention floor for the purpose of voting and other matters as requested by the Convention Chairman.

**Section 3. Voting.** Each Delegate or his Alternate shall be entitled to one (1) vote. Vote by proxy at a State Convention shall not be allowed. The unit rule shall not be adopted by any county delegation.

**Section 4. Powers.**

**4.1.** The Delegates to the State Convention shall have, but not be limited to, the following powers.

**4.1.a.** To adopt and amend the State Party Bylaws

**4.1.b.** To adopt a Platform

**4.1.c.** To adopt Resolutions

**4.1.d.** To elect the Delegates and Alternates not previously selected at County Conventions to the Republican National Convention

**4.1.e.** To nominate the electors for President and Vice President of the United States

**4.1.f.** To elect a Republican National Committeeman and Committeewoman.

**4.2.** The Delegates to the State Convention shall vote by secret ballot.

**4.3.** Should no candidate receive a majority of those voting after one (1) ballot, then a run off shall take place between the two (2) candidates with the most votes.

**Section 5. Certification of Presidential Electors and State Party Officers.** The State Chairman and State Secretary shall certify the names of nominees for Presidential Electors and the names of the State Party officers elected, to the Secretary of State immediately after their selection.

**Section 6. Quorum.** A majority of the total number of seated Delegates to the State Convention shall constitute a quorum.

**Section 7. Committees.**

**7.1.** The following committees shall act at the State Convention: Credentials, Bylaws, Platform, Resolutions, and Nominating/Elections. Powers, duties, and membership of these committees shall be as follows:

**7.1.a. Credentials.** The Credentials committee shall consist of one (1) Delegate from each County. If no Delegate can serve, an Alternate may serve. The committee shall be responsible for examining and certifying credentials of all Delegates and Alternates to the State Convention, and the movement of Alternates to Delegate status. If any county fails to designate a Delegate or Alternate to the Credentials Committee, no Delegates or Alternates to the State Convention elected by that county's convention shall be seated at the State Convention. g

**7.1.b. Bylaws.** Except as stated in paragraph 7.1.a, above, the Bylaws committee shall consist of one (1) Delegate from each County. If no Delegate can serve, an Alternate may serve. The committee shall be responsible for drafting and proposing revisions to the State Bylaws to be presented to the State Convention.

**7.1.c. Platform.** Except as stated in paragraph 7.1.a, above, the Platform committee shall consist of one (1) Delegate from each County. If no Delegate can serve,

an Alternate may serve. The committee shall be responsible for drafting platform proposals pertaining to timeless principles of the Republican Party to be presented to the State Convention.

**7.1.d. Resolutions.** Except as stated in paragraph 7.1.a, above, the Resolutions committee shall consist of one (1) Delegate from each County. If no Delegate can serve, an Alternate may serve. The committee shall be responsible for drafting resolutions and revising existing resolutions acting on specific issues of the day, governed by the principles articulated in the Party Platforms to be presented to the State Convention.

**7.1.e. Nominating/Elections.** Except as stated in paragraph 7.1.a, above, the Nominating/Elections committee shall consist of two (2) Delegates from each County. If no Delegate(s) can serve, Alternate(s) may serve. The committee shall prepare a slate of nominations for Delegates and Alternates to the National Convention (to be presented to the State Convention), shall determine order of speaking for Republican statewide primary candidates who have notified the State Chairman of their intention to be a candidate, and shall facilitate all elections and voting held during the State Convention under the supervision of the Convention Chairman.

**7.2.** Committee meetings. The State Convention Committees shall meet at the site of the convention prior to the State Convention.

**7.3.** Notification of Committee Members. The County Chairman shall notify the State Chairman or his designee of the names of committee members no later than thirty (30) calendar days before the State Convention.

**7.4.** Appointment of State Convention Committee Chairman. The State Chairman shall appoint the State Convention Committee Chairmen. The Committee Chairmen need not be Delegates to the State Convention. The State Chairman shall furnish each State Convention Committee Chairman with the Committee report from the preceding State Convention.

## **Section 8. National Delegates and Alternates.**

**8.1.** Each County in Wyoming shall be entitled to be represented at the Republican National Convention by a Delegate and an Alternate.

**8.2.** The election of Delegates and Alternates by the Counties at the County Conventions shall be binding upon the State Convention. In the event a county does not elect a delegate or alternate, that position, or positions, shall be elected at large at the State Convention.

**8.3.** The State Chairman, National Committeeman and National Committeewoman are automatically delegates to the Republican National Convention by operation of Rules of the Republican National Convention. However, no alternates shall be selected for the State Chairman, National Committeeman or National Committeewoman.

**8.4.** The remaining number of Delegates and Alternates, if any, to which the State Party is entitled at the Republican National Convention shall be elected at large at the State Convention.

**8.5.** The Nominating/Elections Committee in its report to the State Convention shall nominate one (1) slate whose number of nominees shall be at least the total number of both the available Delegate-at-large and the Alternate-at-large positions.

**8.6.** After the report of the Nominating/Elections Committee has been made and prior to any vote of election, the Convention Chairman shall call for nominations from the floor.

**8.7.** After nominations are closed, a secret ballot vote shall occur.

**8.8.** The Delegates-at-large shall be elected by the equivalent number of nominees receiving the most votes. The Convention Chairman shall break ties by casting lots.

**8.9.** The remaining Alternates-at-large shall be elected and assigned the priority in which they shall serve in descending order according to the number of votes received by the remaining nominees. The Convention Chairman shall break ties by casting lots.

**8.10.** In the event the number of allowable Delegates to the Republican National Convention shall be less than the number of Counties, then the Executive Committee of the Party shall develop one or more alternate selection mechanisms, one of which shall be ratified at the Winter Meeting of the Central Committee in the year that a Republican National Convention is held.

**8.11.** Prior to election, all nominees for Delegates-at-large and Alternates at-large shall inform the State Convention which Republican Presidential candidate they support, if any.

**8.12.** The Delegates to the State Convention may instruct the Delegation to the Republican National Convention, provided the instructions are not in violation of any bylaw, rule, or regulation of the Republican National Convention.

**8.13.** The Republican Governor of the state and Republican Members of Congress, whether or not they are Delegates or Alternates to the Republican National Convention, shall be invited to attend the caucuses of Wyoming's Delegation to the Republican National Convention and to participate in the deliberations of the Republican National Convention and to participate in the deliberations of the Delegation.

## **Section 9. National Committeeman and Committeewoman**

**9.1.** The National Committeeman and National Committeewoman shall serve from the adjournment of the Republican National Convention until the adjournment of the following Republican National Convention, and until their successors shall have been elected and qualified.

**9.2.** A vacancy in the position of National Committeeman or National Committeewoman shall be filled within one hundred twenty (120) days after the effective date of the vacancy, by election, held by the State Central Committee, until the next State Convention, at which time the State Convention shall fill the vacancy by election for the unexpired term of the position.

**9.3.** The term shall conform to the bylaws, rules and regulations of the Republican National Convention.

## **Section 10. Order of Business.**

**10.1.** The order of business at the Republican State Convention shall be as follows:

**10.1.a.** Call to order by the State Chairman

**10.1.b.** Presentation of Temporary Convention Chairman and Secretary

**10.1.c.** Report of Credentials Committee

**10.1.d.** Election of Permanent Convention Chairman and Secretary

**10.1.e.** Report of State Chairman



10.1.f. Report of the Bylaws Committee

10.1.g. Report of the Platform Committee

10.1.h. Report of the Resolutions Committee

10.1.i. Report of the Nominating/Elections Committee

10.1.j. Introduction and Addresses of Declared State-wide Candidates

10.1.k. Elections

10.1.l. Other Business

10.1.m. Adjournment

**10.2.** After the convention is convened, the order of business may be changed by a majority vote of the Delegates.

### **Section 11. Roll Call Votes.**

**11.1.** A roll call vote ("Yeas" and "Nays") upon any question presented at the State Convention may be ordered by the Convention Chairman or can be compelled by the request of forty percent (40%) of the Delegates by standing vote.

**11.2.** A request for a roll call vote must be sought before the question is first voted upon. The preceding in no way interferes with the rights of a Delegate to request a standing vote on questions presented to the State Convention.

**WYOMING STATUTE TITLE 22 ELECTIONS**  
**CHAPTER 4 POLITICAL PARTIES**  
**ARTICLE 1 - MAJOR POLITICAL PARTIES**

**22-4-101. Application; composition, election and qualifications of county central committees; certificate of election.**

(a) This article is applicable only to "major political parties".

(b) The county central committee of each political party consists of precinct committeemen and committeewomen elected in the county at the regular biennial primary election. Except as provided in subsection (c) of this section, each political party in each precinct shall elect one (1) committeeman and one (1) committeewoman for each two hundred fifty (250) votes or major fraction thereof cast for the party's candidate for representative in congress in the last general election, but provided that no precinct shall be entitled to less than one (1) precinct committeeman and precinct committeewoman. Precinct committeemen and committeewomen shall be electors registered in the party and resident in the precinct. If a precinct boundary line is changed for any reason, the county commissioners shall determine the number of precinct committeemen and committeewomen to which the affected precinct is entitled.

(c) In any general election year in which a new plan of legislative districts is required, the number of precinct committeemen and committeewomen shall be one (1) committeeman and one (1) committeewoman for each two hundred fifty (250) votes or major fraction thereof of voters registered in that political party at the time election districts are adopted by the county commissioners as provided in W.S. 22-7-101, provided that no precinct shall be entitled to less than one (1) precinct committeeman and precinct committeewoman.

(d) No later than forty-five (45) days after the date of the primary election, the county canvassing board or a canvassing board appointed by the county clerk consisting of two (2) electors and the county clerk, shall provide to each county chairman the certified election results for precinct committeemen and committeewomen and a list of persons who received write-in votes for precinct committeemen or committeewomen.

(e) The term of office for all precinct committeemen and committeewomen shall be two (2) years and shall begin on the first Monday in January of the year following their election.

**22-4-102. Repealed By Laws 1998, ch. 100, 5.**

**22-4-103. County central committee vacancies.**

A vacancy in the county central committee shall occur in the case of death, resignation, failure of a qualified candidate to be elected to a precinct committeeman or committeewoman position, or removal of residence from the precinct. A vacancy shall be filled by the county central committee by election of a registered elector resident in the precinct in which the vacancy exists and registered in the party or as provided by the party bylaws.

**22-4-104. County central committee organizational meeting; notice of meetings.**

The county central committee shall meet and organize under the direction of the county chairman at the time and place determined by the county chairman within thirty (30)

days after the term of its members begins. The county chairman shall also publish a notice of all meetings of the county central committee in a newspaper of general county circulation not less than two (2) days prior to a meeting.

**22-4-105. County central committee odd year meeting; notice; election of chairman, state committeeman and committeewoman.**

The county central committee shall meet at the county seat each odd-numbered year at a time and place determined by the county chairman. The county chairman shall publish notice of the meeting in a newspaper of general circulation within the county not less than ten (10) days before this meeting. At the meeting, the county central committee shall elect the chairman of the county central committee, one (1) state committeeman and one (1) state committeewoman and other offices as provided by the party bylaws. A state political party may provide in its rules for the election of additional state committeemen and additional state committeewomen. Neither the chairman, state committeeman or state committeewoman need be members of the county central committee.

**22-4-106. County convention.**

The county convention of each political party shall meet in even-numbered years.

**22-4-107. County convention delegates.**

Delegates to the county convention of a political party are the members of the county central committee, unless a political party provides in its rules for an alternate method of selecting such delegates.

**22-4-108. Delegates and alternates to state convention; county platform.**

The county convention shall elect from electors resident in the county and registered in the party delegates and alternates to the state convention as apportioned by the rules of the party. The county convention may also adopt a county platform.

**22-4-109. Notice to state chairman of state committeeman and committeewoman.**

The county chairman shall immediately notify the state chairman in writing of the names and addresses of persons elected to the offices of state committeeman and committeewoman.

**22-4-110. Composition of state central committee.**

The state central committee consists of state committeemen and committeewomen and county chairmen elected at the odd-numbered year meeting of the county central committees, and of any other party officials provided by the bylaws of the party.

**22-4-111. State central committee organizational meeting; notice.**

The state central committee shall hold an organizational meeting in odd-numbered years, at which it shall elect from electors registered in the party a chairman, secretary and other officers as provided in the rules of the party. The state chairman shall mail notice of the

time and place of this meeting to each member of the committee not later than ten (10) days before the meeting.

**22-4-112. State committeeman or committeewoman vacancies.**

A vacancy in the office of state committeeman or committeewoman occurring by death, resignation or removal of residence from the county shall be filled by the county central committee of the county in which the vacancy occurs within thirty (30) days of such vacancy.

**22-4-113. Delegation of functions to subcommittees.**

The state and county central committees may delegate any lawful function to a subcommittee by majority resolution consistent with party rules, except election of its officers.

**22-4-114. Representation by proxy; qualifications.**

A member of a political committee or subcommittee may be represented at any meeting of the committee or subcommittee by written proxy. A person holding a proxy must be a resident of the same political subdivision as the member he represents. No person shall be allowed to vote more than two (2) proxies.

**22-4-115. Date of party state convention.**

Each political party shall hold a state convention in even-numbered years.

**22-4-116. Calling of state convention; contents of notice.**

The state chairman shall call a state convention by filing notice in the office of the secretary of state and of each county clerk not later than twenty (20) days before the convention. The notice shall state the total number of delegates and alternates, and the number of delegates to which each county is entitled.

**22-4-117. State convention members.**

Members of the state convention are the delegates or their alternates chosen by the county conventions, and the delegates or their alternates chosen at large by the youth organizations of the political parties in accordance with rules of their respective party.

**22-4-118. State convention powers and duties.**

- (a) The state convention has the following powers and duties:
  - (i) To nominate electors of president and vice-president of the United States;
  - (ii) To elect national committeemen and committeewomen;
  - (iii) To adopt a platform;
  - (iv) To select delegates and alternates to national nominating conventions;

(v) To formulate or change the rules governing the internal organizations of the party which rules must include:

(A) The time, place, manner of election and terms of office of party officers not provided by statute;

(B) The method of apportioning delegates and alternates to the state convention to each county;

(C) The method of selecting delegates and alternates to the national convention;

(D) The name, powers and duties of any standing committee of the state central committee and the state convention;

(E) Rules of conduct for county and state conventions;

(F) Powers and duties delegated to county and state committees.

(vi) To conduct such other business as it deems necessary or proper.

**22-4-119. Certification and filing of rules and bylaws.**

(a) The county party chairman and party secretary shall certify all rules and bylaws promulgated, revoked or amended by the county central committee and file them with the county clerk within thirty (30) days after the adjournment of the county central committee meeting.

(b) The state party chairman and party secretary shall certify all rules and bylaws promulgated, revoked or amended by the state convention and file them with the secretary of state within thirty (30) days after the adjournment of the state convention.

**22-4-120. Certification of presidential elector nominees and party officers.**

The state party chairman and party secretary shall certify the names of nominees for presidential electors and the names of the state and county party officers elected or appointed to the secretary of state immediately after their selection.