

02/03/2024

Dear Park County Precinct Committee representative,

As a precinct committee representative, it is your responsibility to inform the registered voters in your precinct on issues, candidates and information. You can do this with mailers, door hangers, meetings, coffees, email, phoning or door knocking. You can obtain a list of the registered Republican voters in your precinct from the County Clerk elections office. There are online forms (see below) or visit. You will have to pay to have them print your lists or you can request them via email and print your own.

Park County Wyoming registered voters in your precinct form request.

- <https://sos.wyo.gov/Forms/Elections/General/VoterProductOrderForm.pdf>
- print complete, sign and email to [voterinfo@parkcounty-wy.gov](mailto:voterinfo@parkcounty-wy.gov) or visit either County Clerk office in Cody or Powell

One of your duties is to chair your precinct's Caucus in the even years. The date range for this gathering is announced by the State GOP and determined by the County GOP Chairman and exec committee as to where and when. It is advertised in a local paper by the County Party leadership. Its purpose is for the registered Republicans to voice their opinion by submitting Resolutions or suggestions and volunteering to represent your precinct in the event as an alternate in the event you are unable to attend the County GOP Convention.

Attached is a portion of the Park County Central Committee Handbook on the agenda of a Caucus meeting.

In addition to the above listing of your registered voters that you represent, you should have a copy of the County ByLaws, the County Platform and resolutions for the previous year. It can be helpful to have a copy of the State ByLaws, the State Platform and its current resolutions. These are all available online at our website [ParkCountyRepublicans.org](http://ParkCountyRepublicans.org). The links to the National Rules, Platform and other information are also available there. The meeting place will normally have WiFi should you will to bring your information electronically.

Your goals are;

1. to select the County Convention Delegates and Alternates (as precinct representative you are automatically a delegate, but if you are unable to attend you may select a delegate in your place.) Alternates are to attend the convention and be on hand to step in should a delegate fall ill, be called away or not show up.
2. Submit any Resolutions, Platform or Bylaws requests.
3. In general discuss how information should be disseminated in your precinct; (i.e. coffees, gatherings, contact information, mail outs, etc. Does someone want to run for office? What they need to know.

(excerpt from the PCCC Handbook)

## **PRECINCT CAUCUS MEETINGS**

THE PRECINCT GUIDE TO A SUCCESSFUL CAUCUS

### **WHAT IS A PRECINCT CAUCUS?**

"Caucus" is a fancy word for a political meeting of a group of like-minded people. Every two years, Republican Precinct Committee members host meetings for voters living in their respective voting precinct or neighborhood. At the Caucus, they put into words issues and concerns they have for our county, state and nation.

\* **Platform Planks.** Timeless Truths that will always inform and direct our party and our country regardless of current events and circumstances, changing strategies, goals, and leadership.

See our county platform at <https://www.parkcountyrepublicans.org/platforms-resolutions>

\* **Resolutions.** Statements addressing particular situations in the short term as direction to our elected officials are considered. [www.ParkCountyRepublicans.org](http://www.ParkCountyRepublicans.org)

\* Caucus attendees also choose who will attend the County Republican Convention as **delegates and alternates** representing that Precinct.

**WHERE** your Caucus is held is determined by the Precinct Committee members who were selected to be in that position. However in precincts where there is no representation, one may be appointed to fill a term by the County Party Chairman until the next election.

### **WHEN DOES MY PRECINCT CAUCUS MEET?**

When your Caucus is held is determined by the County Convention which is determined by the State Convention. The State Republican Leadership along with the leaders of your county party follow the guidance written in the State Statutes to establish the timing of the Precinct Caucus meetings and the County Convention. (Usually in March of even years.)

The date, time and place will be advertised the local paper of wide distribution. Also your Precinct Committee members will be notified of the timing.

**LOCATION:** As Precinct Committee member it is your choice where you to hold your Precinct meeting. It is important that you notify Republicans in your precinct where your meeting will be held.

### **WHO CAN ATTEND A PRECINCT CAUCUS?**

The only qualifications for attending your precinct's Caucus are...

- You must be 18 years of age by the November Election this year
- You must reside in the precinct
- **You must be registered as a Republican by the call of meeting in order to participate.**

It's easy to register, just go to the County Clerk's office and ask to Register...as a Republican of course!

### **WHY IS IT IMPORTANT TO ATTEND A PRECINCT CAUCUS?**

The precinct caucus is grassroots of the government in action. Too many times Americans feel they have no input into how their government works. This is partly because our great country is spread over such a large area with so many different communities and points of view. That is why precincts are so important. Many times issues that concern you also concern your neighbors. When you put your voices together and express your opinion a ripple effect is sent up throughout the entire system. Your voice won't be heard if you don't express it and the best place to begin is your precinct caucus.

## Precinct Caucus Sample Agenda

- I. Call to Order by Precinct Committee member
- II. Welcome, Invocation, Pledge of Allegiance (may be done en mass if more than one pct is attending)
- III. Announcements:  
Directions or other correspondence from County Central Committee etc. are read
- IV. Selection of Chairman of the Precinct Caucus (if a precinct committee rep is not in attendance)  
A Precinct Committee member in attendance at the Precinct Caucus shall be the Caucus Chairman or any registered Republican attending the Caucus who resides in the precinct in the absence thereof.
- V. Review precinct registration list for any necessary corrections etc. "All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus. Proof of such residence and registration shall be by the County Clerk's voter list at the time of call (advertised date of the Caucus.)
- VI. Selection of Delegates to attend County Convention. Each Precinct shall select a certain number of delegates and alternates to attend the County Convention in March of even years. The exact number will be given to the Precinct prior to the caucus. (this is a mathematical calculation that is made each year of caucus meetings or determined by the Bylaws.)
- VII. Consideration of Resolutions & Platforms & Bylaws  
Please be sure to legibly write down your suggestions/requests **and email a copy** to the respective Committee Chairman **before the deadline**. (Find someone in your Caucus to email your forms.)
- VIII. Adjournment: If there is no more business ask for a motion to adjourn. With a motion the meeting can be adjourned.

**Be sure to give a list of your delegates and alternatives before leaving to the PCGOP Secretary or member of the Executive committee.**

Congratulations! You have completed your Precinct Caucus!

Form to Propose a Resolution

Section Heading: \_\_\_\_\_ (see reference sheet)

**Where as The Republican Party** (state the condition or problem that exists)

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**Be it resolved that** (state the proposed solution)

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Submitted by \_\_\_\_\_, Pct \_\_\_\_\_,

Phone/email contact information \_\_\_\_\_

Have on hand a copy of our current Platform and Resolutions. This can be downloaded and printed from the internet at;

**[www.ParkCountyRepublicans.org](http://www.ParkCountyRepublicans.org)**

**It is not necessary to change the platforms if you are in agreement with them.** A Platform Plank is a "timeless truth" that has broad applicability. There is no set format for a Platform, however many times in the past people have used as an intro:

"The Republican Party believes...."

An example of a Plank would be as follows:

Under Jobs and Economy:

**The Republican Party believes** we must pro-actively develop, maintain, and improve a supportive climate for private enterprise.

An example of a Resolution would be as follows:

Under Energy:

**Where as The Republican Party** understands secure energy sources are best that are local and under our own jurisdiction;

**Be it resolved that** the abolition of restrictive regulations should occur so that all sources of energy can be developed responsibly thereby eliminating the department of energy and the EPA.

All suggestions for Resolutions and Platform planks will be organized in the following categories for easy reference and to be delivered to the State Republican Party for further consideration at the State Convention: (these are general categories)

- Jobs and the Economy
- Crime and Law
- Land, Agriculture, and Environment
- Government and Budgets
- Education
- Health and Society
- Immigration and (Illegal) Immigrants
- Energy
- Foreign Policy and Defense